
USAREUR Bulletin

Number 11

HQ USAREUR/7A, Unit 29351, APO AE 09014

1 June 2001

This bulletin expires 1 year from date of publication.

USAREUR CHILD-SUPERVISION GUIDELINES

USAREUR child-supervision guidelines for children in grades 6 through 9 have been revised. The revised guidelines are provided in table 1 of the enclosure to memorandum, HQ USAREUR/7A, AEAGA-GY, 20 February 2001, subject: USAREUR Child-Supervision Policy (at <http://www.aeaim.hqusareur.army.mil/library/home.htm>).

101 DAYS OF SUMMER

The "101 Days of Summer" and the USAREUR Summer Safety Campaign, "Playin' it SAFE," will soon begin. Personnel should be aware of the hazards associated with summer activities and take measures to ensure that they have a safe summer.

WATER SAFETY

Personnel who swim should keep in mind that 50 percent of drownings occur within 20 feet of safety, and 40 percent of the population cannot swim 20 feet. To help avoid injury when swimming, personnel should—

- Never swim alone or allow their family members to swim alone.
- Swim only in authorized swimming areas.
- Check weather conditions before swimming outdoors and avoid swimming during storms.
- Check water depth before diving into unfamiliar waters.
- Never swim in extremely cold water.
- Never swim after drinking alcoholic beverages.

Personnel who plan to go boating should be familiar with boating or should take classes before the summer starts. To help avoid injury when boating, personnel should—

- Wear personal flotation devices and ensure other people onboard wear them as well.
- Carry an anchor and line, a fire extinguisher, lights, oars, and a whistle or horn onboard.
- Know the waterway rules and be courteous to other users of the waterways.
- Never drink alcoholic beverages before or while boating.

BICYCLING SAFETY

Personnel who plan on bicycling this summer should—

- Inspect their bikes before riding to ensure they are in safe and legal condition (USAREUR Reg 190-1).
- Wear safety helmets when biking.
- Be alert to skaters, joggers, pedestrians, traffic, and other bikers.
- Never drink alcoholic beverages before or while bicycling.

VEHICLE SAFETY

Personnel who plan to drive while on summer vacation should—

- Have their car thoroughly serviced before leaving.
- Check tires, fluid levels, wipers, coolant, and belts.
- Be alert to road conditions and the actions of other drivers.
- Ensure that they and their passengers always wear seatbelts.
- Never drink alcoholic beverages before driving.

NEW USAREUR COMMAND MEMORANDUMS

The following USAREUR command memorandums have been distributed as shown:

- USAREUR PERSTEMPO Management System, AEAGA-MP (370-8543), 22 May 2001 (Dist: A)
- Implementation of the USAREUR Family Child Care - Homes Off Post Program, AEAGA-GY (370-6686), 23 May 2001 (Dist: Sp (Cdr, each ASG and BSB; Cdr, ERM; DCSNGR, USAREUR; DCSRM, USAREUR; JA, USAREUR))
- USAREUR Internet Policy, AEAIM-A-P (370-7329), 31 May 2001 (Dist: B)

Units included in the distribution should have received their copies. Proponent telephone numbers are listed after the office symbols.

These memorandums are also available in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>.

NEW ELECTRONIC REGULATIONS

The following USAREUR regulations have just been published and are available only in electronic format in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>:

➤USAREUR Regulation 95-18, Safety-of-Flight Messages, 30 May 2001

➤USAREUR Regulation 360-1, USAREUR Community Relations Program, 31 May 2001

➤USAREUR Regulation 380-40, Safeguarding and Controlling Communications Security Material, 30 May 2001

➤USAREUR Regulation 715-1, Alteration Services and Supplying, Printing, and Attaching Nametapes, Nameplates, and Organization Shoulder-Sleeve Insignia for Authorized Personnel in Europe, 17 May 2001

PERSONAL SUBSCRIPTION NOTIFICATION

A new subscription feature has been added to the USAREUR Publications System (UPUBS) to help users know if they have the most current versions publications and blank forms. This feature, called Personal Subscription Notification, sends users a message when Army and USAREUR publications and forms to which they subscribe have been revised, superseded, or rescinded.

The Personal Subscription Notification feature is especially helpful to publications clerks, publication proponents, and individuals whose job performance depends on having the most current policy and procedures.

Publications clerks should contact the United States Army Publications Distribution Center, Europe, and request that their present subscription for Army and USAREUR publications available only in electronic media be converted to the Personal Subscription Notification. Clerks will then be able to forward notifications to users who require these items.

Appendix A provides more information on the Personal Subscription Notification feature.

WEEKLY UPDATE

At least once a week, commanders, staff principals, and supervisors are encouraged to check the Weekly Update page in the Electronic Library of USAREUR Publications and AE Forms to see if HQ USAREUR/7A has issued any new USAREUR policy.

The Weekly Update provides a list, week-by-week, of new and revised USAREUR publications and command memorandums, which are the only approved media for issuing

USAREUR policy. Checking the Weekly Update page is a quick and easy way to stay informed of command policy.

The address of the Electronic Library of USAREUR Publications and AE Forms is <http://www.aeaim.hqusareur.army.mil/library/home.htm>. The Weekly Update can be seen by clicking on the Weekly Update button at the bottom of the first page of the library.

HOW TO USE THIS BULLETIN

HQ USAREUR/7A publishes the USAREUR Bulletin (UB) on the 1st and 15th of each month.

Only items sent by or through a HQ USAREUR/7A staff office will be accepted for publication in the UB. HQ USAREUR/7A staff offices may send items by fax (370-6568), mail (HQ USAREUR/7A, ATTN: AEAIM-P, Unit 29351, APO AE 09014), or e-mail (pubsmail@hq.hqusareur.army.mil).

The UB is distributed only by e-mail. Publications clerks who subscribe to the UB will forward each edition of the UB to e-mail accounts in their areas of responsibility.

Other personnel who would like to receive the UB may subscribe to have it delivered directly to their e-mail accounts by sending a request by e-mail to bulletin@upubs.army.mil. The subject line of the e-mail request should be "Subscribe".

Personnel with questions or comments about this bulletin may contact the UB editor by telephone (370-6755) or e-mail (pubsmail@hq.hqusareur.army.mil).

For the Commander:

CHARLES C. CAMPBELL
Major General, GS
Chief of Staff

Official:



MARILYN A. QUAGLIOTTI
Brigadier General, GS
Deputy Chief of Staff,
Information Management

DISTRIBUTION:

This bulletin is distributed by e-mail and is available only in electronic format.

This bulletin is an official publication of HQ USAREUR/7A.

APPENDIX A

PERSONAL SUBSCRIPTION NOTIFICATION

The Personal Subscription Notification (PSN) feature on the USAREUR Publications System (UPUBS) website notifies personnel when Army and USAREUR publications and forms to which they subscribe have been revised, superseded, or rescinded. Notices are sent by e-mail each month with a link to the particular publication or form. Publications-account holders and individual users may use this feature.

Proponents of publications should subscribe to the publications that they reference in their publications. Doing so will ensure that they are notified each time a referenced publication changes.

The PSN feature also allows users to subscribe to the USAREUR Bulletin, USAREUR command policy letters, and command memorandums. Through PSN, these items will be sent directly to subscribers by e-mail.

➤To receive notices on publications and forms, users must go to the UPUBS website at <http://upubs.army.mil>, click on Subscriptions, and provide the information requested (name, telephone number, e-mail address, and

unit name and address) (fig A-1). Users must provide DOD e-mail addresses. Commercial e-mail addresses (for example, user1@aol.com, user1@yahoo.com) will not be accepted. Subscribers should update their addresses in UPUBS if they change. Accounts and subscriptions will be deleted if UPUBS is unable to deliver messages to the subscriber after three attempts.

➤To subscribe to the USAREUR Bulletin, USAREUR policy letters, and command memorandums, personnel must check the appropriate box on the Subscription Registration page. Personnel who subscribe to USAREUR command memorandums must check the highest distribution level required:

➔D: USAREUR commands (USAREUR Reg 10-5, app A).

➔C: Area support groups, base support battalions, and area support teams.

➔B: Battalions, brigades, and separate companies.

➔A: Companies.

UPUBS MAIN - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <http://127.0.0.1> Go Links

Subscription Registration

First Name	Last Name	Grade
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone	Email Address	
<input type="text"/>	<input type="text"/>	
Unit Name / Address		Subscriptions
<input type="text"/>		<input type="checkbox"/> USAREUR Policy Letters <input type="checkbox"/> USAREUR Bulletin
		HQ USAREUR Memorandums
		<input type="checkbox"/> Distribution - D <input type="checkbox"/> Distribution - B
		<input type="checkbox"/> Distribution - C <input type="checkbox"/> Distribution - A
Password: <input type="text"/>		(click here for Distribution code descriptions)
<input type="button" value="Submit"/> <input type="button" value="Reset"/>		

Home Page
Account Login
Forms
Publications
Bulletins
Misc Tables
Subscriptions
Site Info
Help
Warning
Links
Personnel
Map

You are Visitor # 000037

Done Internet

Figure A-1. PSN Subscription Page in UPUBS

➤To subscribe to Army and USAREUR publications and forms, users must submit a query for the required item (fig A-2). (The help page provides more information on how to find items.)

Subscribers will receive a monthly status list of all items subscribed to by e-mail. This list will show if an item is still current or if changes have occurred during the last month. The monitored changes will include the following:

- Publication change numbers.
- Unit-of-issue changes.
- Electronic versions.
- Rescission and supersession dates.

Subscription records will be updated to show changes to publications and forms. Users may view these records on-line. Changed records will be “reset” each month to show no change. Subscription records that show the status of an item as obsolete will be deleted.

Subscribers will have a “cookie” saved to their computers to help identify the subscriber and to avoid repetitive input when subscribing. If the cookie is deleted or if the subscriber logs in from another computer, the subscriber must look up and re-save his or her account information.

The POCs are Mr. Stamper, DSN 320-3731 or e-mail: paul.stamper@usapdce.frankfurt.army.mil, and Ms. Brehm, DSN 370-6348 or e-mail: brehmm@hq.hqusareur.army.mil.

The screenshot shows a web browser window titled "UPUBS MAIN - Microsoft Internet Explorer". The address bar displays "http://127.0.0.1". The page content is titled "Publication Subscription Page". On the left, there is a blue navigation menu with links: Home Page, Account Login, Forms, Publications, Bulletins, Misc Tables, Subscriptions, Site Info, Help, Warning, Links, Personnel, and Map. Below the menu, it says "You are Visitor # 000037". The main content area features a table titled "Not Currently on Subscription" with columns: PIN, Item Nomenclature, Date, and Unit Issue. The table contains one row with the following data: PIN 058039, Item Nomenclature AR 25-1, Date 000115, and Unit Issue EMO. Below the table, there is a "Title" field containing "ARMY INFORMATION MANAGEMENT". At the bottom of the page, there are two buttons: "Return" and "Save Subscription".

PIN	Item Nomenclature	Date	Unit Issue
058039	AR 25-1	000115	EMO

Title: ARMY INFORMATION MANAGEMENT

Return Save Subscription

Figure A-2. Publication Subscription Page in UPUBS